

**Scheme for GIA Support for Conferences / Seminars / Workshops /  
Symposium**

## **BROCHURE ON CONFERENCES SUPPORT PROGRAM OF DIT**

- [Guidelines for submission of proposals for seeking DIT support for organizing Conferences, Seminars, Workshops, Symposiums etc. in select areas of Electronics, Information and Communication Technology \(ICT\)](#)
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### **Guidelines for submission of proposals for seeking DIT support for organizing Conferences, Seminars, Workshops, Symposiums etc. in select areas of Electronics, Information and Communication Technology (ICT)**

#### **1.0 Background**

Department of Information Technology (DIT) since its inception is focused on promotion of research & development efforts in Information & Communications Technology (ICT) and its related fields in the country. Accordingly DIT provides financial support as grant-in-aid to academic and R&D organizations for projects/schemes for undertaking research/development as also to organisations/ professional bodies for arranging Conference/Workshop/Seminars/Symposia in the areas of Information and Communications Technology (ICT) and its allied areas as well as their application in various socio-economic and business sectors. A large number of academic institutions, industries and research labs with geographical distribution spread all over the country are beneficiaries of Grants-in-aid support of DIT for organizing Workshops/Conferences/Seminars etc in the emerging areas of ICT.

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#### **2.0 Aims and Objectives**

Electronics and Information and Communications Technology (ICT) are information intensive, knowledge based technology sector. The **main objective** of the “Conferences Support Program” is to link-up all the elements related to establishing a viable technological base in the country in the area of Information & Communication Technology and allied areas.

It is envisaged that providing support for Seminars/Symposia/Conferences/ Workshops at National and International level would serve as:

- A platform for bringing together experts from industry/academia/R&D and other user community to discuss and share their expertise about technology trends, and their analyses of its various aspects leading to development, improvement of electronics and ICT sector, viz. growth, competitiveness, productivity, quality, R&D applications; and
- Human Resource Development (HRD) for domestic / international market and exports development in the areas of electronics, communication and information technology.
- Brainstorming sessions for the purpose of identification of gap areas in the technologies, requiring import of know-how, enhance production levels to capitalize on competitive strengths, identification of appropriate manpower required to meet future needs of the industry and draw an action plan to generate the required manpower.
- Identification of thrust areas and development of technological competence in identified thrust areas in India to compete globally including identification of facilities, researchers required on a national basis and financing strategies.
- Identifying and promoting appropriate applications of electronics and ICT in various sectors of the economy such as industries, healthcare, education, agriculture, transportation, power, including social development sector.
- Wider disbursement of funds. Preference will be given to proposals from organizations from rural and far-flung areas of the country, where industry sponsorship would not be forthcoming.

So as to support complement/supplement efforts of each other directed towards meeting overall national needs so as to make India a Global R&D and services hub;

In order to meet this objective, Department of Information Technology (DIT) will extend financial and technical support and co-sponsorship with or without financial support to organise conferences / seminars / symposiums / workshops / schools (short term training program not exceeding 5 days).

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### **3.0 General eligibility criteria and guidelines for governing GIA Support**

#### **3.1 Academia, research & development institutes, registered professional bodies and**

NGOs registered under the Societies Registration Act of 1860 will be eligible to receive grant-in-aid under this scheme for organizing conferences / seminars / workshops/ symposia and schools (short term training program not exceeding 5 days) at regional / national / international level.

**3.2** The institution should have a minimum of 3 years good track-record of technical & financial achievements reflected through annual reports / balance sheets / financial statements.

**3.3** The subject / objective of the event should substantively conform to the areas of Electronics, Communication, IT and related fields (illustrative list of thrust areas is at Annexure I). Time relevance of topic will also be a criteria for evaluation of the proposal. However, the events seeking support merely using the name of IT, may not be encouraged.

**3.4** The broad levels of financial support would be as follows:.

**(I) Regional Level** - Grant-in-aid upto Rs. 50,000/-

Event in general should have participation of experts from neighbouring States / UTs in that region.

**(II) National Level** - Grant-in-aid upto Rs.2 lakh

Event in general having the participation of experts of repute from at least States/UTs of the country, and national level organizations/ institutions.

**(III) International Level** - Grant-in-aid upto Rs..5.0 lakhs

Event in general should have confirmed collaboration (with or without financial support) of international level organizations / institutions, and participation of experts of repute from abroad.

However, financial support would be commensurate with the number of participants attending the event.

**3.5** Financial support would be subject to satisfying the guidelines enumerated at paras 3.1 to 3.5 above. In the event of any deviation from the commitments made, grant-in-aid received will have to be returned to DIT with interest. Negative report on the event at any time will be held against the organisers.

**3.6** The organization could agree to register atleast 3 DIT Technical officers including one from concerned division free of charge as full delegates.

**3.7** The grantee organisation shall submit an audited statement of accounts to the Department of Information Technology in respect of the grant-in-aid within 3 months after the completion of the event. However, the Utilisation Certificate in GFR 19A format should be submitted within 30 days of completion of the event.

**3.8** The guarantee institution should ensure submission of following to DIT documents within 2 months of holding of the event.

- Utilisation certificate
- A copy of the proceedings and a list of participants along with a soft copy in PDF format
- Recommendations of the organisers of the event in hard and soft copy

**3.9** In the event of failure on the part of the grantee organisation to submit the requisite documents to DIT, it would be taken into account for grant of any further financial assistance by DIT to such institution(s)/Organisation(s)..

**3.10** The Audit authorities as well as the Department of Information Technology shall have the authority to call for such details and documents as they deem necessary in order to satisfy themselves that the grant has been utilized in accordance with rules and for the purpose for which it has been given and it shall be the duty of the grantee organisation to furnish to the audit authorities and the Department of Information Technology the information and documents required from time to time.

**3.11** Recipients of grants will execute the prescribed surety bond for the amount of GIA as per Government instructions in force. They should also follow other instructions as given in GFR and attached terms & conditions.

**3.12** For wider coverage of participating institutions the GIA support will be extended to an institution once a year only.

**3.13** No post-facto grant will be released.

**3.14** Under no circumstances, funds would be released to an Event Manager.

**3.15** The application for grant in aid should be submitted to DIT **2 months** in advance for regional and national level events and **3 months** in advance for international level events. The proposals received later may not be considered.

**3.16** All requests must be made in prescribed proforma given at Annexure – 11 and submitted to the Director, E-Infrastructure Division, Department of Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi–110003.

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**Terms and Conditions**

## **Governing the Grants-in-Aid**

### **General Conditions**

- i. Educational/research institutions and professional bodies registered under the societies Registration Act of 1860 will be eligible to receive for assistance for this scheme. Individuals applying for the assistance for partial financing of visits abroad or for visits to R&D Projects should do so through their respective organization.
- ii. Grants will be made for specific purposes and unless declared unconditional shall be subject to the implied conditions mentioned therein.
- iii. No part of grant shall be utilized by the grantee organization for creation of acquisition of permanent or semi-permanent assets unless specifically approved by MIT in exceptional cases. The subsequent disposal of such assets will be undertaken by the grantee organization in accordance with such directives as may be given by MIT in such case on merits.
- iv. The expenditure will be incurred by the organization concerned to which the grant is given according to the rules followed by that organization. The grantee organization shall render not later than 6 months after the end of the financial year in which the expenditure was incurred, an auditing statement of accounts and utilization certificate to the MIT in respect of the grant-in-aid.
- v. The audit authorities as well as the Department of Electronics shall have the authority to call for such details and documents as they deem necessary in order to satisfy themselves that the grant has been utilized in accordance with rules & for the purpose for which it has been given and it shall be the duty of the grantee organization to furnish to the Audit authorities and the Department of Electronics the information and documents required by them.
- vi. The authority for sanctioning the grant-in-aid will be Secretary, MIT, GOI.
- vii. Only those requests will be considered where the organization is a reputed academic/R&D/Industries/Association/Professional Bodies/Non-Professional Organization of high professional standing necessary for a National/International level event.
- viii. The organization's standing in the subject of event as evidenced by its prior activities be indicated.
- ix. Priority is to be given to the following categories:-
  - a. Specialized meetings/Conferences in emerging/Futuristic technologies or in the area of high societal impact.

b. Issues of current importance like choosing of technological alternatives, MIT, Policy matters, assessment of future directions, technology assessment and forecasting etc.

x. An officer from Mit, should be made a member of the organizing Committee for amounts of Rs. 50,000/- and above to be released in each case.

xi. "Recipients of grants will execute the prescribed bond as per Government Institutions in force. They may also follow other instructions as given in GFR".

## **II. Specific Conditions Attached to the programmes Grant-in-aid for publications**

The organizations applying for grant-in-aid should submit to the MIT, the total estimated cost showing its break-up among various items, such as, paper, printing, etc. along with the applications.

i. The organization applying for such grant-in-aid should clearly indicate in its application the purpose for which assistance is required and the purpose for which assistance is required and the results proposed to be achieved by the publication.

ii. 'Assistance will be available both for 'one-time' publications as well as for 'periodicals'.

iii. The objective of supporting a periodical would be basically to put the deserving among them on their feet in the shortest possible time will be admissible for a maximum period of five years.

iv. The application for grant should clearly indicate whether the publication for which the financial assistance is sought is proposed to be sold and MIT, reserves the right to stipulate that the sole-proceeds of the publication shall be credited to government.

v. Two copies of the publication will be given to OE free of cost

## **III. Conditions Attached to grant for arranging seminars/symposia/exhibitions**

i. The organization applying for grant-in-aid will state the purpose/objectives of the seminar/exhibitions and those will have to be approved by the Department of Electronics, prior to any considerations.

ii. The budget estimates will be submitted by the concerned organization should separately:

a. Local; expense to cover transport, stationary and publication, etc.

b. travel assistance and daily allowance to a selected specified few invitees to be decided by the organization who would not otherwise be able to attend;

c. publication of proceedings.

d. entertainment, refreshments etc. Normally grant-in-aid will not be given for expenditure under this head, unless exceptional reasons exist which would have to be fully explained.

e. contingencies which shall not exceed 10% of the budget estimates.

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### **Annexure-I**

**Illustrative list of thrust areas for submission of proposals for financial support from DIT is as follows:-**

- IT education and IT based education, technologies, systems and applications
- Strategic & professional electronics systems and applications
- Broadband technologies
- Electronic governance
- ICT for enabling digital unite and e-rural technologies & applications
- Emerging mobile and fixed wireless technologies
- Remote sensing and GIS based Decision Support Systems
- Microelectronics and Photonics
- Electronics/IT applications and R&D for hardware manufacturing of equipment/systems
- E-commerce
- Smart cards, RFID based systems
- Bio-informatics
- Convergence and multimedia technologies
- Raw materials, components and subsystems for electronics, communications & IT
- Manufacturing systems & processes
- Networking technologies
- Advanced computing/high performance computing techniques, systems and applications
- Quality improvement in electronics & IT area
- Internet and enabling technologies
- ICT for health, disaster management and disadvantaged persons
- Technology deployment for promoting use of Indian Languages
- Emerging technologies / applications in electronics, ICT and related fields
- Enhancing exports, enhancing competitiveness of electronics & IT industry, including skilled manpower development

**The list is illustrative and not exhaustive.**

**List of Proposals Provided Grants-in-Aid Support from Department of Information Technology for organizing Conference/Seminar/Workshop/Symposium**

**LIST OF APPROVED CASES OF Conference/Workshop/Seminar/Symposium  
(APRIL 2003 to 31 st MARCH 2005)**

Year 2003-2004					
S.No.	Name & Address of Organization	Title of Seminar	Date of Event	Amount Sanctioned (In Rupees)	Regional/ National/ International
1.	SAMEER, Chennai	Electromagnetic Interference & Compatibility (INCEMIC-2003)	18-19 Dec., 2003	2 lakhs	International
2.	University of Calcutta .	Computers & Devices for Communication (CODEC-04).	01-03, Jan., 2004	1 lakh	International
3.	AU-KBC Research Centre, Chennai.	Cryptology-2003.	16-18 Oct., 2003 Anna University	60,000/-	National
4.	Vellore Institute of Technology.	(Obcom – 03) Object & Component Technologies	22-23 Aug., 2003	50,000/-	National
5.	Maulana Azad Medical College , Delhi .	Seminar on Current Trends in Cancer	Sept.21-28, 2003.	1 Lakh	International
6.	I.I.T. Delhi.	11 th National Conference on Machines & Mechanism (NaCoMM-2003)	Dec.18-19,2003	33,000/-	International
7.	Indian Institute.	IT enabled	Dec., 15-16,	50,000/-	International

	of Science, Bangalore.	Manufacturing, Logistics & Supply Chain Management.	2003.		
8.	Central Electronics Engg. Research Instt., Chennai.	Advanced Machine Vision Systems for Social Applications (AMSA-2003)	Dec., 17-18, 2003.	50,000/-	International
9.	Jadavpur University , Calcutta.	Communications Devices and Intelligent Systems	Jan. 08- 10,2004	1 Lakh	International
10.	Society for Advancement of Electrochemical S&T, Karalikudi, Tamil Nadu	11 th National Conference of Electrochemist.	Dec. 26-27, 2004	25000/-	National
11.	Society for Reliability Engg. Quality & Operation Management, Delhi University	2 nd International Conf. On Quality, Reliability & I.T.(Trends & Future Directions)	Dec. 18-20, 2003.	1 lakh	
12.	SASTRA, Thanjavur.	International Conf. On "Number Theory for Secure Communications"	Dec. 20- 21,2003	2 lakhs	International
13.	IIT, Bombay .	Applied Aerodynamics & Design of Aerospace Vehicles.	Dec.15-16, 2003.	50,000/-	National
14.	Annamalai University .	National Workshop on Frontiers on Research on Speech & Music	Jan.08- 09,2004.	50,000/-	National

		(FRSM-2004).			
15.	Tejpur University	National Workshop on S&T for Reg. Dev	02-04 Feb, 2004	50,000/-	National
16.	National Brain Research, Gurgaon.	International Symposium on Building the Brain.	Dec. 15-18, 2004.	50,000/-	National
17.	International Centre for Radio Science, Jodhpur .	International Conf. On Microwaves, Antenna, Propagation & Remote Sensing.	Dec.17-19, 2003.	50,000/-	International
18.	NASSCOM, Mumbai	NASSCOM-2004	Feb. 03-06, 2004	2 lakhs	National
19.	Bombay Textile Research Association, Mumbai.	The Joint Technological Conference		6 lakhs	National
20.	Banaras Hindu University, Varanasi.	VLSI Design: Technology & Challenges.	11-12 March, 2004	80,000/-	National
21.	OSOM Educational Trust (OET), Guwahati , Assam	IT for handicapped & Dis-advantaged Youth.	26-27 April, 2004	50,000/-	National

Year 2004-2005

1.	M.S.I.P.A., Punjab	e-Security, Cyber Crime & Law	19-20 Feb, 2004	1 lakh	
2.	B.A.M.U., Aurangabad	NCMO- 2004	29-30 June, 2004	50,000/-	National
3.	P.S.G. College of Technology, Coimbatore	ILSCM- 2004	3-5 Aug. 2004	50,000/-	
4.	IIT, Kharagpur	Advanced materials & Processing	6-8 Dec. 2004	1 lakh	National

5.	Maulana Azad National Instt. Of Technology, Bhopal	10 th Annual Conf. of Vjrrara Parishad of India of Mathematical Modeling	17-19 May, 2004	40,000/-	National
6.	Maulana Azad Medical College , New Delhi	Electronics in Cancer Surgery	16-23 Sep., 2004	2 lakhs	National
7.	University of Pune	Synthesis of Nano-materials by Thermal Plasma	Nov. 17 to Dec. 01, 2004	2 lakhs	National
8.	Birla Institute of Technology, Ranchi	Intelligence based Materials and Manufacturing (ISIMM-2004)	March 3-9, 2005	50,000/-	National
9.	School of Chemical Sciences Mahatma Gandhi University , Kerala	International Conference on Polymer Blends Canpotire IPNS and Gets: Macro to Nano Scale	March 21-23, 2005	75,000/-	National
10	ISRO, Bangalore	International Telemedicine Conference – Telemed India 2005	March 17-19, 2005	50,000/-	National
11.	Indian Statistical Institute, Kolkata	International Workshop on Document Analysis	March 8-11, 2005	25,000/-	National
12.	NCL, Pune	Material for Automation Industries	Feb 10-12, 2005	2 Lakhs	National
13.	Women Income Generator Centre, Manipur	Seminar an IT Enabled Services and its Prospectus	Feb 25-26, 2005	50,000/-	National

14.	IIT, Kanpur	Information Computation and Communicably QICC	Feb 15-18, 2005	1 Lakh	National
15.	IIT, Kanpur	International Conference on Communication and Computing-Trends and Technology for Tomorrow and Beyond	Feb 04-06, 2005 at IIT Kanpur	2 Lakhs	National
16.	National Institute of Amateur Radio, Hyderabad	Seminar on Amateur Radio in Information Technology & Disaster Management	April 18 th 2005 at NIAR, Hyderabad	5 Lakhs	National
17.	C-DAC, Kolkata & Utkal University , Bhubneshwar	Frontier Research in Speech and Music	Jan 6-7, 2005 at Utkal University , Bhubneshwar	50,000/-	National

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