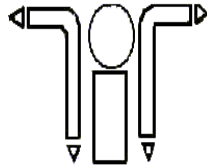


REQUEST FOR PROPOSAL (RFP)

FOR

**“Supply of spatial data of Human Settlement
& Waterbodies for the state of Madhya Pradesh”**



MAP_IT

Madhya Pradesh Agency for Promotion of Information Technology
State IT Center, 47-A, Arera Hills, Bhopal (MP) PIN- 462011

Phone: +91-755-25518300 Fax: +91-755-2579824

Email: mpssdi@mp.gov.in; url: www.mapit.gov.in

July2017

Request for Proposal Supply of Water Bodies data for the state of Madhya Pradesh

Madhya Pradesh Agency for Promotion of Information Technology (MAPIT) invites proposals from qualified agencies to participate in competitive bidding for Supply of spatial data of Human Settlement & Waterbodies for the state of Madhya Pradesh.

The RFP document is available on the websites of MAP_IT (www.mapit.gov.in), and State e-Procurement Portal (www.mpeproc.gov.in). Interested Bidders, who qualify as per the criteria mentioned in the RFP document, may submit their bids **ONLY** through e-procurement latest by **08th August 2017 05:30 PM** on e-Procurement Portal (www.mpeproc.gov.in). Bidders are required to pay **Rs. 1000/-** online on the eProcurement Portal to purchase Tender Document.

Additional Chief Executive Officer
MAPIT
47-A, Arera Hills, Bhopal

DISCLAIMER

All information contained in this **Request for Proposal (RFP)** provided/ clarified are in the good interest and faith. This is not an agreement and this is not an offer or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the presentation of this RFP document, the interested bidders shall satisfy themselves that the document is complete in all respects. The information published in this document is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required.

Intimation of discrepancy, if any, should be given to the MAP_IT immediately. If no intimation is received by MAP_IT by the date mentioned in the document, it shall be deemed that the RFP document is complete in all respects and firms submitting their bids are satisfied that the RFP document is complete in all respects.

Madhya Pradesh Agency for Promotion of Information Technology (A registered society of the Government of Madhya Pradesh under Department of Information Technology) reserves the right to reject any or all of the applications submitted in response to this RFP document at any stage without assigning any reasons whatsoever. MAP_IT also reserves right to withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this RFP. MAP_IT reserves the right to change/ modify/ amend any or all of the provisions of this RFP document without assigning any reason. Any such change would be communicated to the bidders by posting it on the website of **MAP_IT (www.mapit.gov.in)**.

Neither **MAP_IT** nor their employees and associates will have any liability to any prospective Respondent interested to apply or any other person under the law of contract to the principles of resolution or unjust enrichment or otherwise for any loss, expense or damage which may raise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the Assignment, the information and any other information supplied by or on behalf of MAP_IT or their employees and Prime Applicant (PA)/ Consortiums or otherwise arising in any way from the selection process for the Assignment.

Information provided in this document or imparted to any respondent as part of RFP process is confidential to MAP_IT and shall not be used by the respondent for any other purpose, distributed to, or shared with any other person or organization.

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Definitions

In this Bid Document, the following terms shall be interpreted as indicated:

- **“Vendor”** means the bidder who has submitted most suitable bid proposal as per bid evaluation committee and who has awarded the work order.
- **“MAP_IT”** Madhya Pradesh Agency for Promotion of Information Technology is a Society (registered under Society Registration Act 1973) under Department of Science & Technology, Govt. of Madhya Pradesh.
- **“Services”** means the services delivered to the Stakeholders of the project by the Successful Bidder
- **“Confidential Information”** means all information including Project Data (whether in written, oral, electronic or other format) which relates to the technical, financial and business affairs, customers, Bidders, products, developments, operations, processes, data, trade secrets, design rights, know-how and personnel in connection with this Bid Document.
- **“Deliverables”** means the products and services agreed to be delivered by the Successful Bidder in pursuance of the agreement as defined more elaborately in Scope of work.
- **“Service Level”** means the level of service and other performance criteria that will apply to the Services as set out;
- **“State Government”** means the Government of Madhya Pradesh.
- **“Contract Value”** is the bid value which means the price accepted by the MAP_IT as per Price Schedule.
- **“Department”** means State Government Department.
- **“MP-SSDI”** means Madhya Pradesh State Spatial Data Infrastructure.
- **“Waterbodies”** a body of water forming a physiographical feature
- **“Human Settlement”** boundary having minimum 10 built up structures/huts

1. Invitation for Competitive Bidding

1.1 Introduction

MAPIT is an agency under Department of Science and Technology, Govt. of MP formulated to serve as nodal agency to propel the growth of Information Technology (IT) in Madhya Pradesh and implementing the Madhya Pradesh State Spatial Data Infrastructure (MPSSDI) project, under which a common geospatial data repository is being created for the state. As part of the MPSSDI project, MAPIT intends to procure digital spatial data of Human Settlement & Waterbodies through an authorized data providers/firms etc., for the state of **Madhya Pradesh**. The purchased data shall be made a part of the MPSSDI data repository and used for the various analysis and decision support system.

1.2 Important Information

Item	Description
Work Description	RFP for Supply of spatial data of Human Settlement & Waterbodies in .shp format for the state of Madhya Pradesh
Bid calling date	17-07-2017, Monday
Pre-bid meeting Date, Time and Venue	24-07-2017, at 12:30 PM, State IT Centre, Bhopal
Last Date and time of Bid Submission	08-08-2017 till 15:00hrs, Tuesday Online on www.mpeproc.gov.in
Opening of Technical bid	08-08-2017 at 15:30hrs Tuesday
Presentation of Qualified bidders	-
Commercial bid opening date and time	-
Tender Fee	Rs. 1000/-payable online on e-Tendering Portal www.mpeproc.gov.in
Earnest Money Deposit (EMD)	Rs. 20,000/- (Twenty thousand) payable online.
Bid Validity Period	180 days from the date of opening of bid.

1.3 Instruction to Interested Parties

a. Terms and Conditions for Participation in RFP

- i. It is mandatory for interested agencies/parties to get registration on website www.mpeproc.gov.in. Therefore, it is advised to all prospective interested parties to get registration by making online registration fees payment at the earliest.
- ii. The RFP notice and RFP document can be viewed and downloaded by the interested parties free of cost, but RFP documents can be submitted online on website www.mpeproc.gov.in by making online payment towards cost of RFP document mentioned above. The service end gateway charges shall also be borne by the interested parties.
- iii. Since the interested parties are required to sign their offers online using class-III Digital Certificates, they are requested to obtain the same at the earliest. The interested parties are requested to visit website-www.mpeproc.gov.in for the same. Please note that it may take up to 7 working days for issue of Digital Certificate. MAP_IT will not be responsible for delay in issue of Digital Certificate.
- iv. If interested party is participating first time for e-tendering in MAP_IT, then it is obligatory on the part of interested party to fulfill all formalities such as registration, obtaining Digital Certificate etc. well in advance.
- v. MAP_IT shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
- vi. For any type of clarifications regarding e-tendering process interested parties can visit www.mpeproc.gov.in and contact help desk at phone Nos. 18002748484 and 18002745454.
- vii. The interested party whosoever is submitting the RFP through his representative, shall invariably upload (and submit physically also) the scanned copy of the authority letter issued by the interested party in favor of his representative under whose digital signature online RFP has been submitted on behalf of the interested party

b. Submission of Documents for Eligibility

- i. The interested parties, who fulfill prequalification criteria as mentioned in the RFP (Point No.2) will upload scanned self-certified copies of requisite documents (in the manner prescribed in RFP document) as required in e-tendering process.
- ii. An affidavit (in original) in the prescribed form affirming that information furnished in the offer is correct to the best of knowledge and belief of the interested party. A scanned copy of aforesaid affidavit shall also be uploaded by the interested party with the RFP.

- iii. The RFP submitted without requisite documents in desired manner shall not be opened. However, the cost of RFP document shall not be refunded in any condition.

c. Submission of Offer

- i. Interested parties must positively complete online e-tendering procedure at www.mpeproc.gov.in
- ii. Any mismatch, if found in the documents submitted in physical form and those uploaded online, the documents submitted ONLINE shall be considered final and no justification regarding this shall be entertained by MAP_IT.
- iii. In case, due date for submission & opening of RFP happens to be a holiday, the due date shall be shifted to the next working day for which no prior intimation will be given.
- iv. Any change/modifications/alteration in the RFP documents is not allowed and such RFP shall be liable for rejection.
- v. Amendment / extension of due date / any further information related to these offers shall be available only on the website www.mpeproc.gov.in. For amendment and further information, if any, please visit www.mpeproc.gov.in regularly. In case of any bid amendment and clarification, the responsibility lies with the interested parties to collect the same from the website.
- vi. MAP_IT reserves the right to accept or reject any or all RFPs without assigning any reason whatsoever.
- vii. All conditional offers shall be summarily rejected.

1.4 Pre-Bid Meeting

MAP_IT will host a Pre-Bid Meeting as per the schedule given in this RFP. Those interested bidders can participate in pre-bid meeting (not more than 2 representatives from each bidder) to seek clarification on the bid if any. Bidders shall submit their queries in writing (as per Annexure-4), as per the stipulated timelines through email (rakesh.dubey1@mapit.gov.in and sanjay.samuel@mapit.gov.in).

1.5 Clarification on the Bid Document

MAP_IT reserves the right not to respond to any/all queries raised or clarifications sought if, in their opinion and at their sole discretion, they consider that it would be inappropriate to do so or do not find any merit in it. Response on the Pre-bid queries and amendments (if any) would be uploaded on www.mpeproc.gov.in. Bidders are advised to regularly visit the website for updates.

1.6 Address for Communication

Additional Chief Executive Officer
MAP_IT, State IT Center,
II Floor, 47-A, Arera Hills, Near Income Tax office,
Bhopal- 462011
Telephone-0755-2518300/500, Fax-0755-2769824
Email: map_it@mp.nic.in; url:www.mapit.gov.in

2. Pre-qualification Criteria

- I. The Bidder should be a legally registered entity under relevant act in India. Registration Certificates in this regard should be submitted.
- II. The bidder shall have Permanent Account Number (PAN) issued by respective department. Copy of this to be enclosed in the proposal.
- III. The eligibility criteria detailed in this document shall be satisfied by a Bidder only on its own. **No consortium in this regard shall be allowed.**
- IV. The bidder should not be Black Listed by any Government department, PSU or Semi-government organization on the day of bidding. Declaration of non-blacklisting on bidder's letter head as per **Annexure-5**.
- V. The bidder should be able to deliver either **more than one lakhs** of settlement polygon or **minimum 60,000** polygon of waterbodies or both as per criteria mentioned in RFP. **Annexure-6** & 7 should be submitted in this regard.

Checklist for prequalification:

Sr	List of Documents	Supporting documents	Remarks
1.	Cover Letter	On Bidder's Letter head " Annexure-1 "	
2.	Bidder Profile	Annexure-2	
3.	Bidder's Authorization Letter	On Bidder's Letter head. Authorization should be in the name of the person, whose digital signature is being used for submission of bid proposal on eProcurement (https://www.mpeproc.gov.in) Portal.	
4.	Incorporation Certificates	Incorporation/ Registration certificate as documentary proof.	

5.	The bidder should not have been Black listed by any State or Central Government or any State or Central PSU in India on the day of bidding.	Declaration on letterhead of bidder as per Annexure-5 .	
6.	Copy of PAN	Certified copy of Permanent Account Number (PAN) of bidder.	
7.	Bidder may supply either both data layers or any one	Annexure-6 & 7	
8.	Duly stamped and signed copy of RFP and related corrigendum, if any.	A copy of RFP duly stamped and signed on each page by the authorized signatory	

Offers received without above supporting documents are liable to be rejected.

3. Scope of Work

To provide spatial data of Human Settlement or Waterbodies or both for the state of Madhya Pradesh.

- a) To provide spatial Human Settlement*boundaries with attribute.
- b) To provide Waterbodies boundaries**i.e Ponds/Lakes/Reservoir with attribute.

The supplied data shall have the following specifications:

- I. The prime cluster of the human settlement in a village must be existed.
- II. The area of waterbodies boundaries should not be less than 0.1 hectare.
- III. The Human Settlement &Waterbodies boundaries should have geometrical error free (topology build).
- IV. Human Settlement boundaries may have the attribute information such as name of the Human Settlement area, Village, Tehsil&District.
- V. Waterbodiesboundaries may have the attribute information such as type of waterbodies, & Name of waterbodies.
- VI. Positional accuracy and scale of the supplied spatial data should be 1: 10000 or better.
- VII. Coordinate system of delivered spatial data should be GCS-WGS84 only.

** Each human settlement boundaries should have minimum 10 built up structures/huts.*

***Waterbodies should be digitized manually rather than automated.*

4. Terms and Conditions

- a) MAP_IT reserves the right to postpone or cancel a scheduled Tender opening at any time.
- b) The Tender would be led only by the bidder to whom the Tender document fee receipt has been issued and cannot be transferred to any other entity.
- c) Each bidder shall submit only one Proposal. The bidder who submits more than one Proposal will be disqualified.
- d) MAP_IT reserves the right to procure the spatial data of waterbodies and human settlement from different bidders.
- e) MAP_IT reserves the right to procure the spatial data of waterbodies and human settlement on district basis and the payment will be made on the procured data only (per sq. km basis).
- f) Ownership of all spatial and non-spatial data, material and documentation originated/delivered pursuant to this RFP shall belong exclusively to MAP_IT.

4.1 Amendment of Bid Document

At any time prior to the deadline for submission of bids, **MAP_IT** for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bid documents by amendment. Any such communication shall be posted on eProcurement website **www.mpeproc.gov.in** and bidders are requested to visit the website for updates. All such amendments will be part of the bid document.

4.2 Language of Bids

All Proposals, correspondence and documents related to proposals, shall be written in the English language. Supporting documents and printed literature furnished by the Bidder may be in another language, provided they are accompanied by an accurate translation of the relevant passages in English language.

4.3 Bid Prices

The bidder shall express their bid prices using the price schedule form provided in the bidding documents as **Annexure-3**. All costs and charges related to the bid shall be expressed in Indian Rupees.

- A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.
- The bidder has to quote the price **as per square kilometer area** exclusive of all levied taxes.

4.4 Discounts, Levies, Freight etc.

The Bidders are informed that discount, if any, should be merged with the quoted prices. Discount of any type, indicated separately, will not be taken into account for evaluation purposes. The Bidders should also take into account all levies, freight, insurance etc. The price quoted should be inclusive of all levies, freight, insurance etc. Freight, levies, etc. of any type, indicated separately, will not be taken into account for evaluation purposes.

4.5 Bid Validity

All the bids must be valid for a period of **180 days** from the last date of submission of the RFP for execution of project. However, the quoted rates should be valid for the initial/ extended period of the contract from the effective date of the project. No request will be considered for price revision during the project period. The validity can be extended with mutual agreement.

4.6 Earnest Money Deposit (EMD)

1. The bidder shall furnish a EMD of Rs. 20,000/- (Rs. twenty thousand only)
2. The EMD shall be in Indian Rupees and shall be deposit online during submission of tender on e-Procurement Portal. Unsuccessful Bidder's EMD shall be discharged or returned within 60 (sixty) days of expiration of the period of proposal validity prescribed by the MAP_IT or after awarding tender to successful Bidder. No interest would be applicable for EMD.
3. After the completion of the project, EMD should be returned to the successful bidder within 60 days.
4. The EMD will be forfeited at the discretion of MAP_IT on account of one or more of the following reasons:
 - 4.1. The Bidder withdraws its Proposal during the period of proposal validity
 - 4.2. Bidder does not respond to requests for clarification of its proposal
 - 4.3. In case of a successful Bidder, the said Bidder fails-to acknowledge the offer in time.

4.7 MAP_IT's right to terminate the process

MAP_IT may terminate the RFP process at any time and without assigning any reason. **MAP_IT** makes no commitments, express or implied, that this process will result in a business transaction with anyone. This RFP does not constitute an offer by **MAP_IT**.

4.8 Disqualification of bids

MAP_IT may at its sole discretion and at any time during the processing of tender, disqualify any bidder from the tendering process if the bidder has:

- I. Submitted the tender after the prescribed date and time of submission of bids.
- II. Made misleading or false representations in the forms, statements and attachments submitted.
- III. Submitted bid document, which is not accompanied by required documentation or non-responsiveness.
- IV. Failed to provide clarifications related thereto, when sought.
- V. Submission of conditional bids will be summarily rejected.
- VI. Incomplete Price Bid.
- VII. Price Bids that do not conform to the Tender's price bid format.

5. Bid Submission

- a) Bids must be direct, concise, and complete. All information not directly relevant to this RFP should be omitted.
- b) The bids shall be submitted online on www.mpeproc.gov.in as per the formats given below

5.1 Format of Submission

a) EN-01 Pre-qualification (Online Submission):

The PDF file should be titled as "Pre-qualification Bid for supply digital spatial data of Human Settlement & Waterbodies" should contain documents as mentioned on clause 2-Pre Qualification.

b) EN-02 Technical Bid (Online Submission):

The technical Bid should contain a detailed description of the proposed solution/data. It should articulate in detail, as to how the Bidder's Technical Solution meets the requirements specified in the Bid.

- i) Overview of the proposed spatial data includes - the data vintage, positional accuracy, scale, attributes of spatial data etc.
- ii) Key Deliverables with timeline.

c) EN-03 Financial Bid:

The financial bid has to be submitted as per **Annexure-3** only.

6 Bid Evaluation

- a) Bids will be evaluated by Bid Evaluation Committee constituted by MAP_IT.
- b) Bid Evaluation Committee constituted by MAP_IT shall examine the bids to determine whether they are complete, whether any computational errors have been made, and whether the bids are generally in order.
- c) The decision of this evaluation committee shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the committee.
- d) Conditional bids shall be summarily rejected.
- e) If there is any discrepancy or arithmetical error between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the Bidder does not accept the correction of the errors, the bid shall be rejected. If there is a discrepancy between words and figures, the amount in words shall prevail.
- f) The Bid Evaluation Committee may conduct clarification meetings with each or any bidder to discuss any matters, technical or otherwise.
- g) A three-stage procedure will be adopted for evaluation of proposals, with the pre-qualification being completed before the technical evaluation and thereafter financial proposals being opened and compared.
- h) Commercial bids shall be compared separately for each category as Human settlement and Waterbodies.

Bid document shall be evaluated as per the following steps:

6.1 Preliminary Examination

- a) This shall involve assessment of online EN-01 as specified above. The submitted documents shall be examined to determine whether the bidder meets the prequalification criteria, completeness of the bid, whether the documents have been properly signed by the authorized signatory and whether the bids are generally in order.
- b) MAP_IT reserves the right to seek information/clarifications from the bidders. Any bids found to be non-responsive for any reason or not meeting the minimum levels of prequalification criteria specified in the various sections of this Tender Document shall be rejected and not included for further consideration.
- c) Prior to the detailed evaluation, the Bid Evaluation Committee will determine the substantial responsiveness of each Bid to the bidding documents. For purpose of these Clauses, a substantially responsive Bid is one, which conforms to all the terms and conditions of the bid documents without material deviations.
- d) If the Evaluation Committee determines that a Bid is materially deviating from the prescribed terms and conditions, then the decision of the Evaluation Committee regarding this shall be final and binding.
- e) The Pre-Qualification proposal will be evaluated using the checklist as per point no. 2- prequalification criteria.

6.2 Technical Evaluation

- 1 If a Technical Bid is determined as not substantially responsive, the MAP_IT will reject it and in such a case Commercial Bid will not be opened.
- 2 Coverage of spatial data of waterbodies and human settlement shall be evaluated separately.

The commercial bids of only those bidders, who have technically qualified in technical bid evaluation process, will be considered for commercial bid evaluation.

6.3 Commercial Bids

- a) The Commercial Bids will be opened, in the presence of Bidders' representatives (Maximum two for each bidder) who choose to present during opening. The Bidder's representatives

who are present shall sign a register evidencing their attendance. It is not mandatory for bidders to attend the bid opening.

- b) The Commercial Bid of only technically qualified bidders will be opened. The decision of the MAP_IT in this regard shall be final.
- c) The Commercial Bids will be opened and compared separately for waterbodies and human settlement.
- d) Technical qualified bidder who quoted lowest price will be marked as L1 separately for human settlement & waterbodies and will be considered for selection.**

7 Award of work

MAP_IT shall issue work order to the responsive Bidder whose Bid conforms to the requirements and represents the best value to the project, price and other factors considered.

8 Project timelines & Deliverables:

SN	Activity/Task/ Milestones	Time to Completion (in days**)
1	Issuance of Work Order	T
2	Submission of spatial data of Human Settlement & Waterbodies in .gdb format*	T+15 days
3	QA/QC by MAP_IT	T1
3	Submission of updated spatial data as per the QA/QC report, if applicable.	T1 + 15 days

'T' refers to project start date. T1 = 15 working days

** MAP_IT may procure the data of entire state or partially. MAP_IT is not bound to procure the data of all 51 districts from selected bidder. Payment will be made on delivered data per sq.km. basis only.*

9 General Terms and Condition

9.1 Resolution of Disputes

MAP_IT and the successful bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the

contract. If, after thirty (30) days from the commencement of such informal negotiations, MAP_IT and the successful bidder have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified here in. These mechanisms may include, but are not restricted to, conciliation mediated by a third party.

In case of a dispute or difference arising between the MAP_IT and the successful bidder relating to any matter arising out of or connected with the contract, such disputes or difference shall be settled in accordance with the **Arbitration and Conciliation Act, of India, 1996**.

9.2 Termination

A Party, without prejudice to any other remedy for breach of Contract, may terminate this Contract in whole or in part by giving 30 days advance notice; if the other Party commits a material breach of the Contract and fail to rectify it after being granted a reasonable cure-period to rectify the defect. In the event of termination, MAP_IT shall pay all amounts due from its side for the products delivered and services performed by the Bidder till the date of termination. The Bidder shall continue performance of the contract to the extent not terminated.

9.3 Force Majeure

The Bidder shall not be to liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure. For purposes of this Clause, “**Force Majeure**” means an event beyond the control of the Bidder and not involving Bidder’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Client in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes, act of god, riots, strikes etc.

If an event of Force Majeure continues for a period of **Ninety (90) days** or more, the parties may, by mutual agreement, terminate the Contract without either party incurring any further liabilities towards the other with respect to the Contract, other than to effect payment for goods/services already delivered or performed.

9.4 Notices

Any notice given by one party to the other pursuant to this contract shall be sent to the other party in writing or by telex, email, cable or facsimile and confirmed in writing to the other party's last known address. A notice shall be effective when delivered or tendered to other party whichever is earlier.

9.5 Liquidated Damages

If the Bidder fails to deliver the spatial data within the agreed time-period, the MAP_IT shall, be entitled to impose as liquidated damages, a sum equivalent to **1% of the value of the contract** for every week of delay, up to a maximum of **10% of value of the contract**. Once the maximum is reached, MAP_IT may consider termination of the Contract.

9.6 Penalty

MAP_IT shall get the sample verification of data done through a third party. In case of data not matching in given specifications, penalty shall be levied and payment to the vendor shall be made after deductions as under:

Sample data Human Settlement & Waterbodies having discrepancy	Deduction from Total delivered data Cost as Quoted
Less than 5%	nil
5-10%	10%
11-20%	50%
More than 20%	Cancellation of order

10 Payment

a) Payment shall be made against Invoices duly certified by MAP_IT official and verification of work. All taxes deductible at source, if any, at the time of release of payments, shall be deducted at source as per current rate while making any payment.

7 Annexure-1: Bid Covering Letter

Date: [insert: date of bid]

To:

Addl. CEO,
MAP_IT
State IT Center, 47-A, Arera Hills, Bhopal (M.P)
(Dept. of Science & Technology, Govt. of M.P.)

Dear Sir,

Having examined the Tender Document relating to the “**Supply of spatial data of Human Settlement & Waterbodies for the state of Madhya Pradesh**” as detailed in your tender, conditions and scope of work etc., and having understood the provisions and requirements relating to the development and all other factors governing the tender, We hereby submit our offer to supply spatial data of Human Settlement/waterbodies data in accordance with terms and conditions and confirm our acceptance to execute the order within the time period specified in the tender document, at the rates quoted by us in the accompanying Financial Bid. Ownership of this data is currently with [Name of Bidder] and the same will be transferred to MAPIT, if selected.

If, after the tender document is accepted, we fail to execute the project within prescribed timeline, we agree that, MAP_IT, Bhopal shall have full authority to cancel our order with no obligation on their part.

Dated this [insert: number] day of [insert: month], [insert: year]

Signed:

In the capacity of [insert: title of position]

Duly authorized to sign this bid for and on behalf of [insert: name of Bidder]

8 Annexure -2: Bidder Profile

S. No.	Particulars	Response
1	BiddersName	
2	Date of incorporation	
3	Head Office Address	
4	Registered office address	
5	Contact person Name	
6	Address	
7	Telephone no.	
8	Mobile No.	
9	Fax No.	
10	e-mail ID	
11	Category of the bidder (Whether Company, Partnership, firm or proprietary concern)	
12	Whether company has been blacklisted for service deficiency in last 3 years. If yes, details thereof.	
13	Income tax PAN/GIR No.	
14	GSTN	

**Signature of the Bidder
With stamp and date**

9 Annexure -3: Commercial Bid Format

Commercial Bid Format

(This must be kept in a separate sealed cover)

Name of the Bidder:

Name of the Project:

Date: [insert: date of bid]

To:

Addl. CEO,

MAP_IT (Madhya Pradesh Agency for Promotion of Information Technology)

State IT Center, 47-AArera Hills, Bhopal (M.P.)

(Dept. of Science & Technology, Govt. of M.P.)

Dear Sir,

Having examined the Tender Document, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide digital spatial **Human Settlement/Waterbodies** boundaries of the state of Madhya Pradesh. We herewith submit our quotation, summarizing our commercial proposal as under:

S. No.	Particulars	Unit	Rate Per unit in INR (in figures)	Rate Per unit in INR (in words)	Total Amount in INR
1	Spatial data of Human Settlement boundaries	Per Sq Km			
2	Spatial data of Waterbodies boundaries	Per Sq Km			

(Strike out which is not applicable)

Terms and conditions:

- 1. The above quoted rate are per Sq Km.**
- It is mandatory to quote for at least one items mentioned above.
- The cost of item shall be Exclusive of GST but inclusive of all other taxes & duties, rates, related accessories, Freight, Installation charges etc.
- GSTN should be provided.
- Financial bid evaluation would be done on the basis of rate specified in words.
- In case of any discrepancy found in Words and Figures then amount mentioned in words shall prevail.
- In case of any situation that leads to a tie between the bidders, then the bidder having the highest coverage would be given the preference.

8. MAP_IT reserves the rights to place the order to L2 bidder on L1 rates, in case L1 refuses and so on.

Place: Bidder's signature with seal

Date:

10 Annexure- 4: Format for Pre-bid Query/Suggestion

REQUESTFORCLARIFICATIONSFORM

BidNo.

NameoftheCompany/Firm:

Name of Person(s) Representing the Company/Firm:

Query/ClarificationSought:

S.No.	RFP Page No.	RFP ClauseNo.	Clause Details	Query/Suggestion/ Clarification

Date: _____

Place: _____

(Signature)

Inthecapacityof _____

Dulyauthorizedtosignforandonbehalf of _____

Note:-Queriesmustbestrictlysubmittedonlyintheprescribedformat.Queries not submittedintheprescribedformatwillnotbeconsidered/responded by thetendering authority.

11 Annexure -5 : Self-declaration for Non-Blacklisting

Bid No.

Ref: Date:

To,

Addl. CEO,MAP_IT,
State IT Centre,
47-A, Arera Hills,
Bhopal MP

In response to the Tender "Supply of spatial data of Human Settlement & Waterbodies for the state of Madhya Pradesh", as an owner/partner/Director of I/We hereby declare that our Company/firm is having unblemished past record and was not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time.

Name of the Bidder: -

Signature: -

Seal of the Organization: -

12 Annexure-6: Human Settlement Details

A	B	C	D	E
S.No.	Name of Districts for which Human Settlement spatial data is available	Count of prime village Settlement	Total No. of Human Settlement Polygon	Total area of polygon (sq.km.)
1	Agar			
2	Alirajpur			
3	Anuppur			
4	Ashoknagar			
5	Balaghat			
6	Barwani			
7	Betul			
8	Bhind			
9	Bhopal			
10	Burhanpur			
11	Chhatarpur			
12	Chhindwara			
13	Damoh			
14	Datia			
15	Dewas			
16	Dhar			
17	Dindori			
18	Guna			
19	Gwalior			
20	Harda			
21	Hoshangabad			
22	Indore			
23	Jabalpur			
24	Jhabua			
25	Katni			
26	Khandwa			
27	Khargone			
28	Mandla			
29	Mandsaur			
30	Morena			
31	Narsinghpur			
32	Neemuch			

33	Panna			
34	Raisen			
35	Rajgarh			
36	Ratlam			
37	Rewa			
38	Sagar			
39	Satna			
40	Sehore			
41	Seoni			
42	Shahdol			
43	Shajapur			
44	Sheopur			
45	Shivpuri			
46	Sidhi			
47	Singrauli			
48	Tikamgarh			
49	Ujjain			
50	Umaria			
51	Vidisha			
TOTAL->				

**Signature of the Bidder
With stamp and date**

13 Annexure-7: WaterbodiesDetails

A	B	C	D
S.No.	Name of Districts for which Water Bodies spatial data is available	Total No. of Water Bodies Polygon	Total area of polygons (sq. km.)
1	Agar		
2	Alirajpur		
3	Anuppur		
4	Ashoknagar		
5	Balaghat		
6	Barwani		
7	Betul		
8	Bhind		
9	Bhopal		
10	Burhanpur		
11	Chhatarpur		
12	Chhindwara		
13	Damoh		
14	Datia		
15	Dewas		
16	Dhar		
17	Dindori		
18	Guna		
19	Gwalior		
20	Harda		
21	Hoshangabad		
22	Indore		
23	Jabalpur		
24	Jhabua		
25	Katni		
26	Khandwa		
27	Khargone		
28	Mandla		
29	Mandsaur		
30	Morena		
31	Narsinghpur		
32	Neemuch		
33	Panna		
34	Raisen		
35	Rajgarh		
36	Ratlam		

37	Rewa		
38	Sagar		
39	Satna		
40	Sehore		
41	Seoni		
42	Shahdol		
43	Shajapur		
44	Sheopur		
45	Shivpuri		
46	Sidhi		
47	Singrauli		
48	Tikamgarh		
49	Ujjain		
50	Umaria		
51	Vidisha		
TOTAL->			

**Signature of the Bidder
With stamp and date**