राज्य सरकार

परिपर

मैप आईटी द्वारा मध्यप्रदेश में ई-गवर्नेंस के क्षेत्र में विभागों को सहयोग करते हुए राष्ट्रीय ई-गवर्नेंस परियोजना के क्षेत्र में विभागों का कार्य किया जा रहा है। मैप आईटी में ई-गवर्नेंस के क्षेत्र में Internship करने हेतु विभिन्न संस्थाओं के विद्यार्थियों से आवेदन प्राप्त होते हैं।

उक्त को उपर्युक्त रूप से िश्चित करते हुए मैप आईटी द्वारा Internship योजना संलग्न परिशिष्ट -1 अनुसार जारी की जाती है।

(सुप्रीम कॉर्ट)  18/6/14
अतिरिक्त मुख्य कार्यालय अधिकारी,
मैप आईटी, भोपाल

प्रतिलिपि,

1. प्रमुख सचिव, उच्च शिक्षा विभाग, मध्यप्रदेश शासन
2. प्रमुख सचिव, तकनीकी शिक्षा एवं कौशल विकास विभाग, मध्य प्रदेश शासन
3. सचिव, सूचना प्रौद्योगिकी विभाग, मध्य प्रदेश शासन
4. प्रबंध संचालक, मध्यप्रदेश राज्य इलेक्ट्रॉनिक्स विकास निगम, मध्य प्रदेश शासन
5. कुलपति, राजीव गांधी प्रौद्योगिकी विश्वविद्यालय, मध्य प्रदेश शासन
6. संचालक, भारतीय वन प्रबंधन संस्थान भोपाल, मध्य प्रदेश शासन
7. संचालक, भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान भोपाल, मध्य प्रदेश शासन
8. संचालक, राष्ट्रीय तकनीकी शिक्षा प्रशिक्षण एवं अनुसंधान संस्थान भोपाल
9. संचालक, भारतीय सूचना प्रौद्योगिकी एवं प्रबंधन संस्थान जलपुर/वालियर
10. संचालक, ममताना आजाद राष्ट्रीय प्रौद्योगिकी संस्थान भोपाल
11. संचालक, भारतीय प्रबंध संस्थान इंदौर

(सुप्रीम कॉर्ट)  18/6/14
अतिरिक्त मुख्य कार्यालय अधिकारी,
मैप आईटी, भोपाल
Scheme
For
Academic Trainings/ Internships

Madhya Pradesh Agency for Promotion of Information Technology
About MAP_IT

Madhya Pradesh Agency for Promotion of Information Technology (MAP_IT) is a society promoted by the Department of Information Technology, Government of Madhya Pradesh to serve as the nodal agency to meet the objective of promoting IT and implementing e-governance in Madhya Pradesh.

Background

In order to attract motivated and talented students, MAP_IT has initiated an Internship Program. The objective of this internship program is to provide a framework by which graduate and post-graduate students, from diverse academic backgrounds may work in MAP_IT for a short period of time to enhance their educational experience through practical work assignment. Further, Interactions with young scholars will provide fresh new ideas and research support from the field of academics. At the same time, it will provide an opportunity to young scholars to contribute and provide an insight into the working of the government.

Applicability of this Policy

This scheme applies to students belonging to any domain and of any educational institute who wish to undertake Internships at MAP_IT for subjects concerning e governance as a part of their course curriculum.

General Information and Terms & Conditions

1. Candidates desirous of undertaking internship shall apply to CEO, MAP_IT on a plain covering letter along with latest CV (bio-data) of the candidate with a brief on indicative proposed work. The Institute’s letter of recommendation for the internship shall also be enclosed along with the application.

2. MAP_IT shall conduct interviews or any other selection process to decide on the selection of a candidate for an internship. MAP_IT shall have sole discretion with regard to choosing the candidates for the internship. The selection/ rejection of the candidates can be without assigning any reasons whatsoever. At any point of time, maximum 10 interns will be allowed.
3. The duration of the internship shall be for the period determined by MAP_IT, based on the suggestion of the institute/college while recommending the candidate. The minimum period of internship shall be one month and maximum period shall be 6 months.

4. The intern may be paid a consolidated amount as stipend at the rate of Rs 3,000/- per month. However, in case of government academic institutions, the stipend of the intern would be as per the norms of the institute. The stipend if applicable, shall be paid at the end of the internship period and subject to deduction of taxes, if any. Stipend would be drawn from the project/program assigned to the intern.

5. During the internship period the intern shall work in close coordination with the Project Guide (as authorized by MAP_IT), and shall prepare a Project Report on the assignment undertaken by the intern at the end of the internship. The project report shall be in three copies, which one copy shall be submitted to the respective project guide, one copy shall be submitted to CEO, MAP_IT and one copy shall be submitted to the Institute in which the intern is registered.

6. As a part of study/assignment, the Intern may be required to work with any Department/Corporation/Agency of the Government of Madhya Pradesh and may also be required to visit locations.

7. At the end of the internship period, MAP_IT shall issue a certificate to the intern that shall contain the topic of assignment and the duration for which internship was undertaken. The certificate shall also mention the intern’s performance during the period, based on the assessment by MAP_IT.

8. The interns shall be responsible for their own transportation, lodging and boarding. No amount shall be paid by MAP_IT unless it involves outstation travel, which shall be reimbursed on the basis of actual expenses incurred. In case of outstation travel, entitlement would be 2nd Class Sleeper or bus.

9. Outcomes of the work done during the internship shall be treated as the property of MAP_IT. Thus MAP_IT shall be free to use the report submitted or any of its contents/recommendations thereof.
10. The Intern may come across various confidential data and information during the course of the internship. MAP_IT requires the intern to demonstrate utmost care, sensitivity and strict confidentiality in this regard, even after the conclusion of the internship.

11. Strict discipline shall be observed ensured by the intern at all times otherwise Disciplinary Action shall be taken against the intern.

12. The intern shall follow the normal office rules and code of conduct that relates to timings, working hours, dress code and holidays as applicable to all the employees of MAP_IT or the institution where the assignment is located.

13. During the course of assignment the interns may be given some equipment/infrastructure that shall be used carefully and returned to MAP_IT in good condition.

14. The assignments/internships are being given as a part of student’s course curriculum, thus it shall not be constituted as employment or offer or assurance for employment from MAP_IT.

15. As a part of study, MAP_IT may assign a topic of assignment to a group of interns in addition to the original task, which shall carry out the assigned work in close co-ordination.

16. MAP_IT shall not be responsible for any casualty/mishap including any type of accident and resultant death or injury to body or any other type of loss of property etc, to the intern while undertaking internship at MAP_IT office or in field or during tour/transit.

17. MAP_IT may terminate the internship of a candidate at any time, if he/she is found defaulter in any rules/regulations of MAP_IT/ Government of Madhya Pradesh. The Internship can be terminated at any time without giving any reason/notice thereof.

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