



Lockdown ePass Service

[User Manual for Citizen]

Contents

1. Application Overview.....	3
2. Getting Started	3
2.1 Accessing Application	3
2.2 Registration Process	3
2.3 Apply for Lockdown ePass	5
2.4 Download Lockdown ePass.....	7
2.5 Note	8

1. Application Overview

This web portal is an initiative by Madhya Pradesh Government to facilitate the Citizen of Madhya Pradesh to apply and receive the Lockdown ePass by the designated approval authority at District Level. Citizen of Madhya Pradesh can apply for Lockdown ePass within the district, transit to other district or transit to other state as well.

Purpose of this user manual is to explain the Citizen to apply for the lockdown ePass during the COVID 19 Lockdown period and receive/download the approved lockdown ePass from the competent District level authority quickly without visiting any Government Office /Police Station.

2. Getting Started

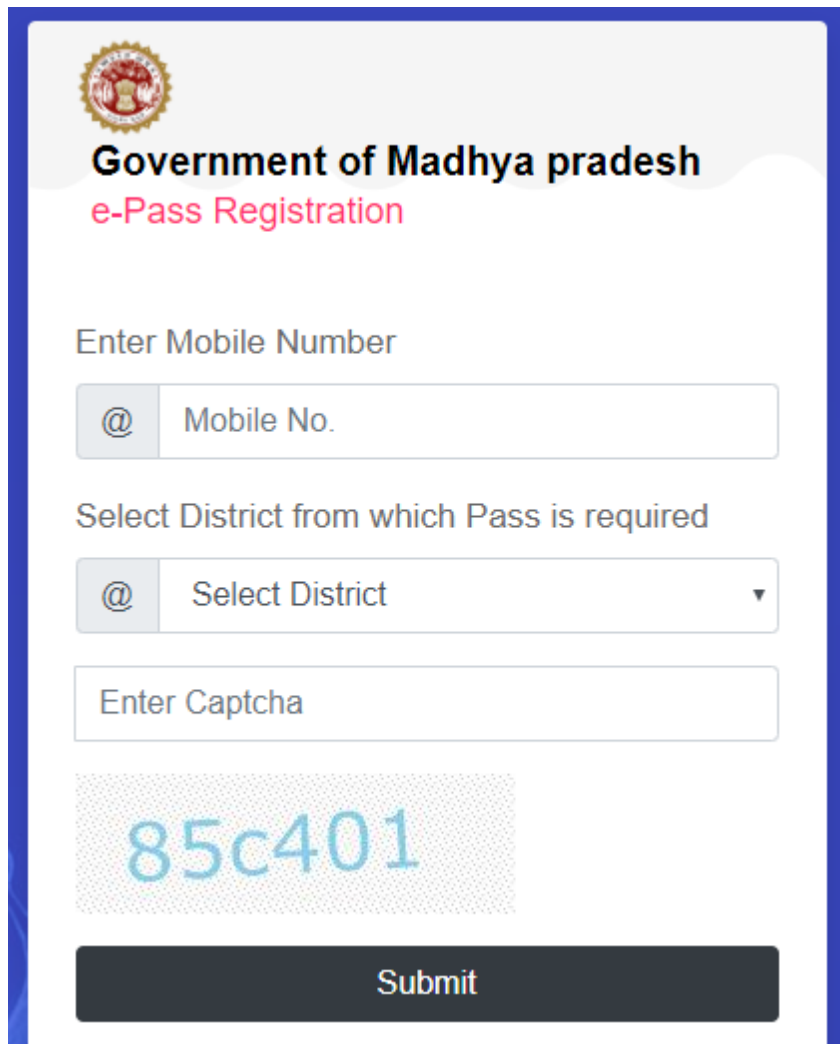
This section explains the steps/process to be followed by the citizens of Madhya Pradesh for applying e-Pass.

2.1 Accessing Application

- Citizen need to open the URL : <https://mapit.gov.in/COVID-19/>
- As soon as website is open they need to click on the option available on the banner “**Apply for ePass**”

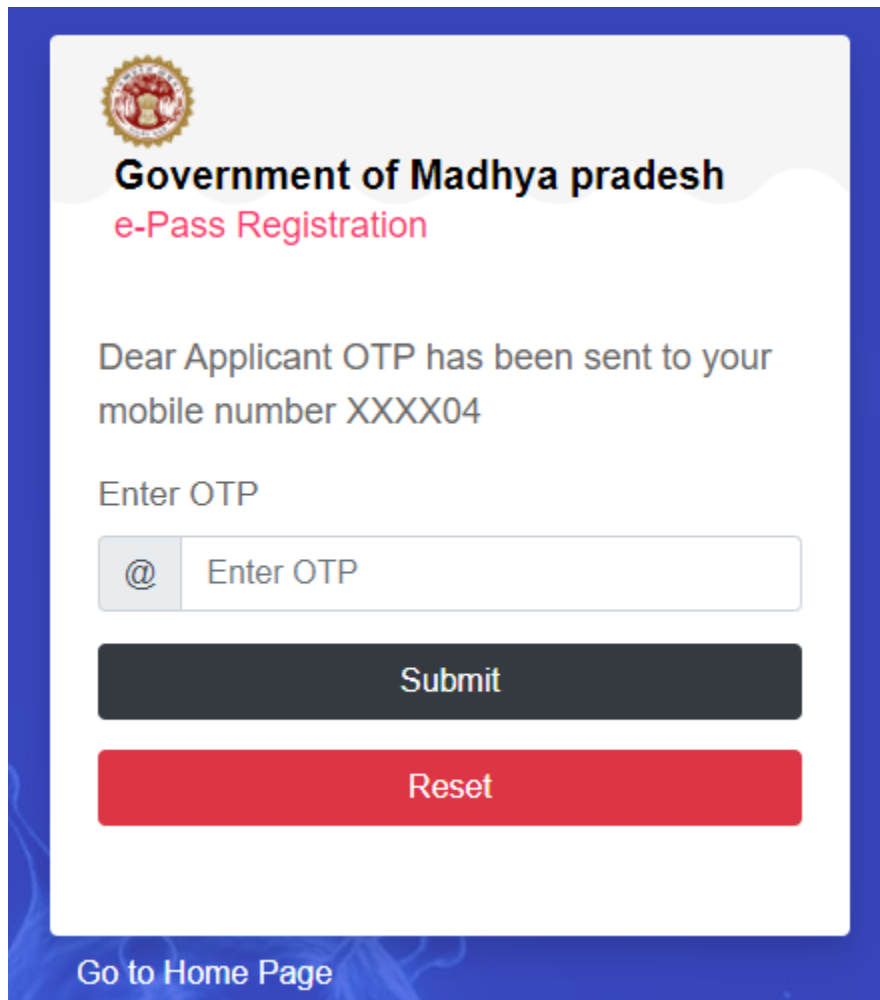
2.2 Registration Process


- To initiate the registration process user has to enter a valid mobile number, select the district for which they want to apply and captcha image as appear on the screen



The image shows a registration form for the Government of Madhya Pradesh e-Pass. At the top left is the state emblem. The title is "Government of Madhya Pradesh" in bold black text, with "e-Pass Registration" in pink below it. The form contains three input fields: "Enter Mobile Number" with a placeholder "@ Mobile No.", "Select District from which Pass is required" with a placeholder "@ Select District" and a dropdown arrow, and "Enter Captcha". Below the captcha field is a blue box containing the text "85c401". At the bottom is a dark grey "Submit" button.

- As soon the registration form is submitted a system generated OTP will be sent on the registered mobile number.




Government of Madhya Pradesh
e-Pass Registration

Dear Applicant OTP has been sent to your mobile number XXXX04

Enter OTP

@ Enter OTP

Submit

Reset

[Go to Home Page](#)

- In the next step they have to enter the received OTP and click on the submit button.

2.3 Apply for Lockdown ePass

- User need to provide following details to apply for the Lockdown ePass
 - **Profile Details**
 - Upload Image
 - Full Name
 - Gender
 - Email ID (Optional)
 - Photo ID Proof (they can upload any of the below listed Photo ID Proof as JPEG or PDF)
 - PAN
 - Driving License
 - Passport
 - Voter ID
 - Other Photo ID Card(Issued by Government /Private Organization)

- District (Should be of the source location)
- Residential Address (Should be the source location)

Government of Madhya Pradesh
Fight Against COVID-19

*All fields are mandatory.
*All File & attachment should not be greater than 5 MB.

Profile Details

Full Name *

Mobile No. *

Gender *

Email ID (Optional)

Photo Id Proof *

Upload Id Proof *

District *

Residential Address *

Choose File No file chosen Upload

JPG, JPEG format only

Choose File N... Upload

JPG, JPEG & PDF format only

- Visit Address Details
 - Category (any one of the below option need to be selected)
 - Visit Within State
 - Visit Other District
 - If this option is selected then destination District need to be selected
 - Visit Other State
 - If this option is selected then destination State need to be selected
 - Purpose : Based on the Type of Visit , purpose of visit details should be entered/selected by the citizen
 - Essential Commodities –Distributor /Manufacturer/Storage
 - Pass Start Date
 - Pass End Date
 - Place of Visit : Enter the details where visit is planned
 - Number of Person : Enter the number of person visiting
 - Vehicle Details (If Pass for vehicle is also required)
 - Type of Vehicle : Need to be selected from the prepopulated type of vehicle
 - Vehicle Registration number: Need to enter the vehicle number which will be used during the transit.

Visit Address

Purpose *	No. of Person *	Place to Visit *
<input type="text" value="Select Purpose of Travel"/>	<input type="text"/>	<input type="text"/>
Pass Scope *		
<input type="text" value="Visit Within District"/>		
Pass Start Date *	Pass End Date *	
<input type="text" value="dd-mm-yyyy"/>	<input type="text" value="dd-mm-yyyy"/>	

Vehicle Details

Pass for vehicle required *	Vehicle Type *	Vehicle Registration No. *
<input type="text" value="Yes"/>	<input type="text" value="Vehicle Type"/>	<input type="text"/>

Other Supporting Document (Optional) (Image/PDF)

1.	<input type="text" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	<input type="text" value="Name of Document"/>
2.	<input type="text" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	<input type="text" value="Name of Document"/>
3.	<input type="text" value="Choose File"/> No file chosen	<input type="button" value="Upload"/>	<input type="text" value="Name of Document"/>

* Please carry original documents (Uploaded when applied for ePass) during your visit

Once the application request has been successfully a confirmation message will appear over the screen with application id and submitted application will sent for the approval to the respective District Level authority

2.4 Download Lockdown ePass

- As soon as the lockdown ePass has been approved by the District authority , citizen received an SMS notification on their registered mobile number with a URL using which they can download the approved ePass in PDF over their mobile .
- Citizen can also download the approved ePass from their registered profile over the portal.



कार्यालय कलेक्टर एवं जिला दण्डाधिकारी
(जिला म. प्र.)
लॉक डाउन ई पास

पास क्रं : पास जारी करने की दिनांक

नाम
पता

फोटो परिचय पत्र का विवरण : (मांगे जाने पर दिखाना अनिवार्य होगा)

ई पास का क्षेत्र जिले के अंदर / अन्य जिले के लिए / अन्य राज्य के लिए

स्थान जिसके लिए पास जारी किया गया है

ई पास जारी करने का उद्देश्य

वाहन का प्रकार एवं वाहन क्रमांक (यदि लागू हो)

ई पास की वैधता दिनांक





प्राधिकृत अधिकारी, (जिला म. प्र.)

नोट

1. इस पास का इलेक्ट्रॉनिक संस्करण मान्य होगा / प्रिंट आउट रखना अनिवार्य नहीं है ।
2. पास पर दिए गए QR कोड की सहायता के पास की वैधता की जाँच की जा सकती है ।
3. इस पास में दर्शाये गए फोटो परिचय पत्र की प्रति साथ में रखना अनिवार्य होगा ।
4. यह ई पास अहस्तांतरणीय है ।

2.5 Note

- Citizen need to follow the terms and condition mentioned on the ePass