Request for Proposal (RFP) for procurement of License of HP Load Runner on SaaS basis

1. CoE, MAP_IT Introduction
The Centre of Excellence (CoE) is the team of certified professionals within the MAP_IT, a Govt. of MP Organisation based at Bhopal, dedicated exclusively to execute IT expertise and act as technical backbone for IT project execution for various State Govt. Depts. These professional helps state user departments to execute IT expertise namely Infrastructure Sizing, Testing Services, Deployment /Staging environment for beta application software versions (prior to production roll out), IPR Audits/ Compliance Checks, QA Process & Compliance Checks (CMMi certified project artifacts) and also cyber cell services.

2. EXECUTIVE SUMMARY
The Center of Excellence, MAP_IT, Govt. of MP, Bhopal - invites quotations from the Software Testing Companies as ‘Request for Proposal’ for Performance Testing Tool license on Software-as-a-Service (SaaS) basis for testing one of its web applications. The companies sending their quotations are expected to abide by the laws and regulation of MAP_IT. The companies are requested to send the Quotation for the testing the application under 1000 Virtual Users (VUs) of HP LoadRunner version 12.53 or latest version.

3. SCOPE OF WORK
The Center of Excellence, MAP_IT, Bhopal- wants to Performance Test one of its application for a concurrent load of 1000 Virtual Users for various scenarios. The Performance Test tools should measure the application for critical parameters such as –

   a) Memory Leakages
   b) CPU Utilization
   c) Transaction Timeout
   d) Transaction Response Time
   e) 90% Users’ Response Time
   f) Average Response Time

   It is desirable that the companies which wish to participate send their quotations for license for HP LoadRunner version 12.54 or latest version. The license must be provided to MAPIT within a minimum duration of 7 days from the date of issue of PO and the license should be valid for 1 year from the date of purchase.

In case of any discrepancy of price quoted in figure and words, the price quoted in words will be considered for the evaluation.

EMD
The format of ‘Request for Proposal’ is attached as Annexure 1. Along with the Annexure -1, Bidder has to submit security deposit of **Rs. 10,000/- (Ten Thousand Only)** in the form of **Demand Draft** valid up to 3 months, in favour of ‘MAPIT Bhopal’ Payable at Bhopal. The financial proposal must be sent in a sealed envelope with Courier/Normal /Registered post only.

**Performance Bank Guarantee**

The company shortlisted as L1 must submit the Performance Bank Guarantee worth 10% of the total invoice amount to MAPIT. The Bank Guarantee shall be returned back to the company on consumption of the license or within one year from the date of PO, whichever is earlier.

### 4. Payment terms

The Payment terms are as follows:

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Payment %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supply of License at MAP IT</td>
<td>90% within 15 days of submission of invoice</td>
</tr>
<tr>
<td>Successful installation &amp; commissioning of tool at MAP IT</td>
<td>10% within 15 days of submission of invoice</td>
</tr>
</tbody>
</table>

### 5. Evaluation of Financial Proposal

The Lowest Price Quotation will qualify as L1 for Performance Testing License and will be considered for the award of the purchase order. In case L1 fails to supply the license & product, MAP IT reserves the right to award the purchase order to L2 at the same price of L1.

### 6. ‘Request for Proposal' Format

The interested companies shall send their commercial details in the attached prescribed format latest by **7th May, 2018 1400 Hrs** to MAPIT by Courier/Normal / Registered post only. Any communication apart from postal communication shall not be accepted. The commercials shall explicitly mention the tool name and commercial associated with it. The commercials shall be all inclusive of all applicable taxes and levies.

### 7. Eligibility Criteria

The following criteria must be fulfilled by the companies willing to participate in the RFP process:

- a. The company should be a legal entity registered in India since last three years from the date of bid submission.
- b. Average Annual Turn Over for last three financial years (FY 2014-15, FY 2015-16, 2016-17) should be minimum Rs. 50 lakhs on average terms.
- c. The company should be a valid channel partner with HP for the mentioned software.
- d. The company should submit an after sales service assurance letter from HP for the mentioned software.
- e. Agency should not be blacklisted by any government entity. Necessary Self declaration should be furnished along with the bid.

The following documents are expected to be submitted by the vendor with the RFP

- a. Incorporation status and Registration Number and Profile of the company
- b. PAN number and validity of the company or owners
- c. Audited balance sheets for last three financial years (FY 2014-15, FY 2015-16, 2016-17)
d. GST Number and its validity
f. HP Partner Certificate for the mentioned tools
g. After sales service assurance letter from HP for the mentioned software.
a. Self declaration for not being blacklisted by any government entity.

The format of ‘Request for Proposal’ is attached as Annexure 1. The financial proposal must be sent in a sealed envelope with Courier/Normal /Registered post only latest by 7th May 2018 1400 Hrs. The license should be valid for 1 year from the date of purchase.

8. Resolution of Disputes
In case of a dispute or difference arising between the MAP_IT and the successful bidder relating to any matter arising out of or connected with the agreement, such disputes or difference shall be settled in accordance with the Madhya Pradesh Madhyastam Adhikaran Adhiniyam 1983. MAP_IT and the successful bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the contract. If any dispute cannot be settled amicably then it shall be referred to the sole arbitrator who shall be the Secretary, Department of Science & Technology, Madhya Pradesh and whose decision will be final and binding on both the parties. The jurisdiction will be Madhya Pradesh High Court.

9. Offer Validity 1 year from Lol issuance.
The price quoted by the successful bidder must be valid for 1 year from the date of bid submission. MAPIT may award further order for same item to the bidder at the same price within the time period.

10. MAPIT Communication Address
The Companies interested should send their proposals to the following address clearly mentioning on the envelope.

“RFP for the Performance Testing Tool as SaaS”

Submitted to,
The Chief Executive Officer
Madhya Pradesh Agency for Promotion of Information Technology (MAP_IT),
State IT Centre,
47-A, Arera Hills, Bhopal- 462011, Tel: +91-755-2518702

For any clarification, please contact at security.audit@mapit.gov.in
Annexure- 1 Commercial Quotation Format

Name of the Company:

Address:  

Date:  

To:  
The Chief Executive Officer,  
MAP_IT, State IT Centre, 47-A, Arera Hills,  
Bhopal- 462011.

Dear Sir,

Having examined the Request for Quotation Document, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to avail the Performance Testing Tool License to MAP_IT. To meet such requirements and to provide services as set out in the Quotation document, we herewith submit our quotation for different slabs, summarizing our commercial proposal as under:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Performance Tool Name</th>
<th>License Unit</th>
<th>License Cost in Rs. (A)</th>
<th>Taxes (as applicable) (B)</th>
<th>Grand Total in Rs. (C)= (A+B)</th>
<th>Grand Total in Words (D)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>HP LoadRunner 12.54 or above</td>
<td>1000 VUs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Terms:-

1. The Prices mentioned in ‘C’ above are inclusive of all taxes.
2. Price Quotation is for only HP LoadRunner 12.54 or above.
3. Price quoted in words (column D) shall prevail in case ambiguity between column C and Column D.
4. The duration of validity of the License should be for a maximum of 1 year and must be provided within 7 days from the date of issue of PO.

Place: Company’s Authorized Representative
Date: Signature with Seal